

October 6, 2014

OCUL Collaborative Futures Project Manager

This position is an opportunity for a one-year term contract position, with potential for renewal, with the Ontario Council of University Libraries

Application Deadline: Review of applications will begin immediately and will continue until October 24th, 2014

Position Description

The Ontario Council of University Libraries (OCUL) seeks a knowledgeable, energetic and confident individual to fill a critical role helping OCUL explore next-generation library resource management systems.

The *Collaborative Futures Project* advances the OCUL vision for the future of Ontario's university libraries through an in-depth investigation into the opportunities of a shared next-generation library resource management system. A central knowledgebase enabling distributed workflows, paired with collaborative collection development and management, offer OCUL the potential of increased efficiency, reduced duplication of effort, and greater collective capacity to create and steward rich research collections (print, electronic, data, and digital) while improving discovery and access for scholars.

The ideal candidate will have a combination of experience with integrated library systems and electronic resource management; financial analysis skills; and exceptional communication skills.

Reporting to the Executive Director, the OCUL Collaborative Futures Project Manager will be responsible for the initial stages of what is envisioned as a multi-stage project. The project manager will work with member libraries and Scholars Portal (SP) staff to

- Articulate the OCUL vision and strategy for the collaborative management of print and digital resources
- Conduct further analysis of total cost of ownership data
- Investigate and assess resource allocation and cost-share models
- Facilitate the investigation of next-generation library resource management systems and effective models for shared infrastructure and collaborative stewardship.

- Work with staff to ensure that members are provided with accurate information about the project on an on-going basis

OCUL is a consortium of Ontario's 21 university libraries. Our strength lies in our commitment to work together to maximize our collective expertise and resources. We enhance information services in Ontario and beyond through collective purchasing and shared digital information infrastructure, collaborative planning, advocacy, assessment, research, partnerships, communications, and professional development.

Our Mission is to collaborate in the development and delivery of enhanced, innovative, and effective information services and resources for Ontario's universities. Our Vision is to be a recognized leader, provincially, nationally and globally, in the transformative development and delivery of scholarly resources and innovative services.

Duties and Responsibilities

- Lead the development of a funding proposal to support analysis and assessment of the opportunities offered by a shared unified resource management (URM) system
- Coordinate the development and testing of a total cost of ownership analysis of current local library management systems
- Engage with library directors and other staff to gather data on the costs and current state of local library management systems
- Maintain a broad and evolving understanding of URM and ERM developments as well as related shared cost and service models
- Develop and support communications representing the ongoing work on the Collaborative Futures project

Qualifications and experience

Formal Education

- Master's degree in Library and Information Science or equivalent from an ALA-accredited program or Master's degree in computer science

Experience/Skills

The ideal candidate will have a combination of this experience and skills:

- Five (5) years of relevant professional experience, with at least three (3) years related to library management systems or electronic resource management
- Experience with library standards such as MARC, Z39.50, link resolvers
- Knowledge of academic libraries and their users and a well-developed understanding of library consortia
- Demonstrated project management ability to successfully develop and manage projects from inception to completion, including issues that arise and potential risks

- Highly skilled in working with a range of stakeholders from multiple institutions distributed across a broad geographic area
- Demonstrated budget and financial ability particularly in the area of shared costing models
- Demonstrated ability to develop and contribute to funding proposals
- Exceptional written and oral communication skills and presentation skills
- Willingness to travel in Ontario as required.

Desired

- Demonstrated ability to develop provincial funding proposals
- Specific experience with one or more of the current key ILS/ERM solutions such as those provided by Ex Libris, Innovative Interfaces, Kuali OLE, OCLC, ProQuest, and SirsiDynix.

Term and Start date: This is a full-time one-year term contract position, with potential for renewal, to begin as soon as possible.

Location: The OCUL office is located at Robarts Library, University of Toronto, St. George St. campus. The Project Manager will need to meet regularly with the OCUL Executive Director and OCUL staff. In addition, there will be frequent consultations and meetings with OCUL Directors and staff in our member institutions. Virtual meetings are common practice in OCUL. Periodic face-to-face meetings will also be required. *Given the nature of this project and our practices, OCUL is very open to proposals from applicants who would like to tele-work from their permanent location.*

Compensation: Salary is commensurate with qualifications and experience.

A letter of application with a current curriculum vitae should be sent to:

Kathy Scardellato, OCUL Executive Director, by email: oculrecruit@cou.on.ca (quoting "OCUL CF Project Manager" in the subject line).